



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 31, 2024

Jack McDaniel
131 Clubhouse Rd.
Cle Elum, WA 98922

Jack & Colleen McDaniel Living Trust
PO Box 1409
Bothell, WA 98041-1409

RE: ADU Application (AU-24-00007 McDaniel) – Deemed Complete

Parcel #: 095236

Dear Applicants,

Kittitas County Community Development Services received an Accessory Dwelling Unit (ADU) application on December 30, 2024, to build an ADU on the subject property. The subject property is zoned Forest & Range. The subject property land use is Rural Working. This parcel is located off Clubhouse Road (a private road), approximately 6.85 miles Southeast of Cle Elum, WA. CDS has reviewed your submitted materials and has determined that the application submittal packet is **complete**.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be published in the county newspaper of record and sent to all adjoining property owners, governmental agencies, and interested persons. This includes a 15-day comment period.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. A decision will be issued based upon comments received, and the proposal's consistency with Kittitas County Code Title 17 Zoning, along with any other applicable codes and statutes.

If you have any questions regarding this matter, I can be reached by e-mail at zach.torrancesmith@co.kittitas.wa.us or by phone at 509-962-7079.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926